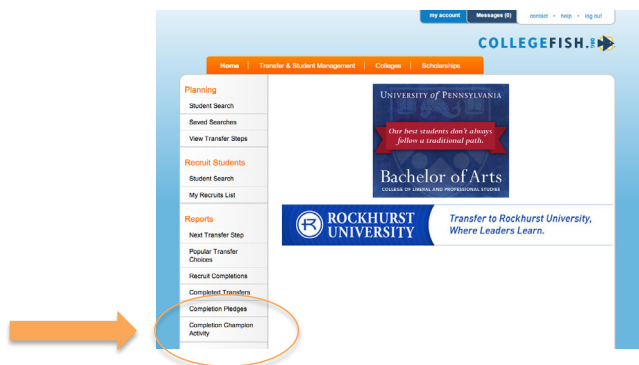




# HOW TO ACCESS C4 PLEDGE REPORT

1. Go to **COLLEGEFISH.ORG**.
2. Login using your Phi Theta Kappa username and password.
3. On the home screen, locate **COMPLETION PLEDGES** and **COMPLETION CHAMPION ACTIVITY** under the heading **REPORTS**.



4. To obtain the report of students and/or faculty staff members signing the pledge, select **COMPLETION PLEDGES** and then complete the form to obtain the desired information.

**Completion Pledges Report**

Pledge Date: From: [MM/DD/YYYY] To: [MM/DD/YYYY]

Graduation Date: From: [MM/DD/YYYY] To: [MM/DD/YYYY]

Restrict Schools To:

- All Miami International University of Art and Design - Miami
- AIB College of Business - Des Moines
- ASA Institute - Brooklyn Campus
- ATI Health Education Center - Miami
- Aarish Nakoda College - Harlem
- Abilene Christian University - Abilene
- Abingdon Memorial Hospital - Willow Grove
- Abraham Baldwin Agricultural College - Tifton
- Academy Med Business Careers - Las Vegas

Pledge Type:  Student  Faculty Member

State: [Dropdown]

Choose Report Format: [PDF]

**Submit Report**

5. To obtain the report of faculty staff comments, select **COMPLETION CHAMPION ACTIVITY** and then complete the form to obtain the desired information.

**Completion Champion Activity Report**

Pledge Date: From: [MM/DD/YYYY] To: [MM/DD/YYYY]

Restrict Schools To:

- All Miami International University of Art and Design - Miami
- AIB College of Business - Des Moines
- ASA Institute - Brooklyn Campus
- ATI Health Education Center - Miami
- Aarish Nakoda College - Harlem
- Abilene Christian University - Abilene
- Abingdon Memorial Hospital - Willow Grove
- Abraham Baldwin Agricultural College - Tifton
- Academy Med Business Careers - Las Vegas

Comments:  Include Pledges with No Comments

State: [Dropdown]

Choose Report Format: [PDF]

**Submit Report**